

*Forward thinking*  
*Straight talking*



# *Senior Quantity Surveyor*

JOB SPECIFICATION

Gateley / RJA

<b>POSITION:</b>	Senior Quantity Surveyor
<b>LOCATION:</b>	London
<b>CONTRACT TYPE:</b>	Permanent

## The *role*

We are looking for a talented and ambitious Senior Quantity Surveyor in all sectors who is dedicated to providing an excellent service, to join our growing and successful Project team.

If you are looking for an opportunity to work within a supportive, ambitious, growing and energetic team and would like to join an award-winning law led professional services business, we would like to hear from you.

## The *responsibilities*

- Taking the lead on a range of construction projects and supervising the work of the quantity surveyors, assistants and apprentices in your team and helping them to fulfil their potential.
- Acting as the principal point of contact with the project client and the other consultants on the design team pre and post contract.
- Working independently and taking responsibility for the successful delivery of RJA's QS / EA / PM services on all projects you and your team are working on.
- Taking responsibility for allocated Key Client Accounts, building a relationship with the Key Client(s), ensuring complete satisfaction with RJA services, and nurturing new work opportunities.
- Training and assisting others, including the preparation and presentation of in-house CPD events.
- Actively seeking new project opportunities for RJA Consultants and promoting the services of the practice at every opportunity including attendance and involvement at appropriate networking and marketing events.
- Acting as a Quantity Surveyor on traditional projects or
- Acting as Employer's Agent on Design and Build projects
- Following the company Quality Management System in the delivery of all services.
- Managing multiple projects simultaneously and developing excellent time management strategies.
- Treating all clients to exceptional level of service.

## The *person*

Candidates will be able to demonstrate the following attributes:

- Degree in Quantity Surveying, Construction Cost Management or a related field.
- Ideally, a Chartered member of the RICS, or a commitment to achieve Chartered status within 2 years.

- Extensive experience in running own projects quantity surveying and / or employer's agent or project management for either a Private Practice, Construction Company or related organisation.
- Proficiency in measurement, ideally using CostX Measurement Software.
- Experience in running large, complex projects independently
- Strategically minded with strong analytical and problem-solving skills.
- Excellent communication and interpersonal skills.
- Excellent organisational and managerial skills.
- Attention to detail and commitment to quality.
- Skilled negotiator.
- Driving licence and own car. Willingness to travel to sites across the UK as required.

## We are *Gateley*

We are forward thinking and straight talking, our approach is to find solutions to the problems that our clients face. Gateley is a legal and professional services group, we are a group of formidable experts in all areas of law and business. Passionate problem solvers, we get our kicks from finding the right answers and getting our legal and business clients where they need to be. We support more than 5,700 active clients, ranging from FTSE 100 companies to private individuals, in the UK and beyond. Being part of Gateley is not just about the expertise that you bring; it's about attitude too.

The 'Gateley Story' is the story of our people and our culture. It is what has got us to where we are today as a successful business and it's the driving force behind the Gateley Team Spirit and the values that have shaped it. We have a set of shared internal values that capture what the Gateley Team Spirit is and this includes five elements that bind us all together as one Gateley: Ambitious for Success, Forward Thinking, Room to Breathe, Trusted to Do and Working Together. Every year across the group, we recognise members of our team that have gone above and beyond and have lived these shared values. They are recognised at our annual Gateley Team Spirit awards.

## *Diversity, inclusion and well being*

Diversity, inclusion and well being is an important part of Gateley's culture and values. We recruit talented people from a diverse range of backgrounds and cultures, providing equal opportunities for all to join our team regardless of age, sex, race, sexual orientation, disability, or culture.

We create an exciting and rewarding place to work that aims to fulfil everyone's potential and together to achieve personal and business goals. We offer flexible working patterns to help our staff achieve a good work/life balance and we encourage candidates seeking flexibility in their next role to apply for any of our vacancies.

We are proud to have been recognised by The Law Society as gold standard for our Diversity and Inclusion Charter and to be Stonewall Diversity Champions.

# Additional Information

If you are successful in receiving an offer of a role with our company a variety of pre-employment screening checks will be completed. Our screening checks can include but are not limited to your eligibility to work, professional and academic qualifications, any criminal records, your financial stability and references from previous employers. The screening that takes place will be relevant to your role and will vary from role to role.



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