



Forward thinking
Straight talking

Senior Acquisition Project Manager

JOB SPECIFICATION

Gateley / HAMER

POSITION:	Senior Acquisition Project Manager
LOCATION:	Various UK Offices (hybrid)
CONTRACT TYPE:	Permanent

The *role*

Gateley Hamer are looking for a Senior Acquisition Project Manager to play a pivotal role in overseeing critical acquisition projects within our Telecommunications team.

The Senior Acquisition Project Manager will drive successful project execution, ensuring efficient communication with internal and external stakeholders, data integrity, and effective supply chain management.

Your responsibilities will include:

- Acting as a primary point of contact for clients during acquisition projects.
- Attend meetings, conference calls, and presentations to discuss project progress, address concerns, and provide updates.
- Lead end-to-end acquisition projects, from initial assessment to integration.
- Create project plans, define milestones, and manage project timelines.
- Ensure accurate and up-to-date records by maintaining project-related databases.
- Validate and manage data related to site acquisitions, legal documentation, and financial transactions.
- Develop and maintain project plans, including critical path tasks, dependencies, and milestones.
- Monitor project progress, identify gaps, and escalate issues related to time, cost, resources, and deliverables.
- Collaborate with cross-functional teams to ensure seamless project execution.
- Coordinate with vendors, suppliers, and contractors to secure necessary resources for project implementation.
- Optimize supply chain processes to minimize costs and enhance efficiency.
- Support a team of acquisition professionals, providing guidance and performance feedback.
- Foster a collaborative and results-driven work environment.
- Ensure effective communication and alignment among team members.

The *person*

Candidates will be able to demonstrate the following attributes:

- Bachelor's or College Degree in Engineering, Business, Construction Management, Project Management, or related fields.
- Relevant certifications such as PMP, ITIL, V3, PMI, RCDD, or PRINCE2 are advantageous.

- Proficiency in project management tools (e.g., Microsoft Project).
- Understanding of regulatory compliance related to real estate development and wireless network operations.
- Excellent verbal and written communication skills
- Flexible and Variable Attitude to work type

The *benefits*

With support, coaching and feedback from some of the most engaging colleagues around our great development and progression opportunities will reward your commitment and loyalty. We offer a competitive remuneration package where you'll be rewarded for your individual performance with an opportunity to receive an annual bonus.

In addition, we have a wide range of learning and development opportunities via our Learn platform to develop new skills and progress your career. Our My Flex comprehensive rewards package includes options covering annual leave (and the benefit of purchasing extra days), cycle to work, critical illness benefit, employee assistance programme, group personal pension, health care, season ticket loan and many more benefits (grade dependent). Finally, with Perks at Work/Home you can select a host of retail benefits that suit your needs alongside a Community Online Academy, free courses for all from fitness to coding to languages to hip hop dance.

We are *Gateley*

We are forward thinking and straight talking, our approach is to find solutions to the problems that our clients face. Gateley is a legal and professional services group, we are a group of formidable experts in all areas of law and business. Passionate problem solvers, we get our kicks from finding the right answers and getting our legal and business clients where they need to be. We support more than 5,700 active clients, ranging from FTSE 100 companies to private individuals, in the UK and beyond. Being part of Gateley is not just about the expertise that you bring; it's about attitude too.

The 'Gateley Story' is the story of our people and our culture. It is what has got us to where we are today as a successful business and it's the driving force behind the Gateley Team Spirit and the values that have shaped it. We have a set of shared internal values that capture what the Gateley Team Spirit is and this includes five elements that bind us all together as one Gateley: Ambitious for Success, Forward Thinking, Room to Breathe, Trusted to Do and Working Together. Every year across the group, we recognise members of our team that have gone and above and beyond and have lived these shared values. They are recognised at our annual Gateley Team Spirit awards.

Diversity, inclusion and well being

Diversity, inclusion and wellbeing is an important part of Gateley's culture and values. We recruit talented people from a diverse range of backgrounds and cultures, providing equal opportunities for all to join our team regardless of age, sex, race, sexual orientation, disability, or culture.

We create an exciting and rewarding place to work that aims to fulfil everyone's potential and together to achieve personal and business goals. We offer flexible working patterns to help our staff achieve a good work/life balance and we encourage candidates seeking flexibility in their next role to apply for any of our vacancies.

We are proud to have been recognised by The Law Society as gold standard for our Diversity and Inclusion Charter and to be Stonewall Diversity Champions.

Additional Information

If you are successful in receiving an offer of a role with our company a variety of pre-employment screening checks will be completed. Our screening checks can include but are not limited to your eligibility to work, professional and academic qualifications, any criminal records, your financial stability and references from previous employers. The screening that takes place will be relevant to your role and will vary from role to role.



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