

*Forward thinking*  
Straight talking



# ***Corporate Associate / Senior Associate***

JOB SPECIFICATION

Gateley / LEGAL

<b>POSITION:</b>	Corporate Associate / Senior Associate
<b>LOCATION:</b>	Leeds
<b>CONTRACT TYPE:</b>	Permanent

## The *role*

As an Associate / Senior Associate in our busy corporate team, you will be based at our Leeds office working closely with our Corporate Partner, David Armitage, and alongside other Corporate team members based in Leeds and other offices. their clients who instruct us.

Clients come back to us, and other advisers continue to recommend us, because we have the requisite technical knowledge, capacity and know-how to proactively drive the transaction process and to facilitate deal completions that consistently meet or exceed our clients' expectations.

The successful candidate will also gain exposure across our National Corporate Unit and be given the opportunity to assist the wider national team on a variety of M&A, capital markets, cross border transactions & investments, investment acquisitions, corporate structuring projects and private equity (to name a few) corporate transactions.

This role offers hybrid mix of office and home working.

## The *team*

With a team of 70 corporate lawyers nationally, we advise clients on all types of corporate activity across the UK.

Our Corporate team has been recognised nationally including:

- Corporate Law Firm of the Year Insider Media Dealmakers Awards
- The Times Best Law Firms - commended for "Company & Commercial" and "Banking & Finance" (National)

Our Corporate team is thriving with an impressive client list, making it the ideal place for ambitious corporate lawyers to grow their careers. Our accomplished national team structure allows us to offer a partner-led approach on every transaction. In Leeds, you'll join a collaborative team within the Corporate Unit, providing a nurturing environment with genuine long-term progression prospects.

For over thirty years, corporate deal-making has been at our core, and we complete more deals than any other legal adviser. Clients return and recommend us because of our technical expertise, capacity, and proactive approach, consistently exceeding expectations.

With a client-centric ethos, team stability, and experienced deal leaders, we're known for our dynamism, entrepreneurial spirit, and practical approach. We act as trusted advisers across diverse sectors like manufacturing, retail, recruitment, and education.

## The *person*

Our successful candidate will have 3+ years PQE and be a very personable, bright and confident individual. Having spent the early years of their career learning their craft, the successful candidate will be capable of producing an excellent standard of work whilst supervising others in the team. Our ideal candidate will also

enjoy marketing and business development activities. They will be a robust individual and will have the strength of character to interact effectively with colleagues and clients at every level.

- Excellent commercial acumen
- Good face to face and documentary negotiation skills
- Ability and willingness to learn
- Attention to detail
- Organised with time and documents
- Good IT skills
- Discretion and professionalism

This job description is not an exhaustive list due to the requirements of the role. Therefore, the job holder may be required from time to time to carry out other ad hoc tasks as requested.

## The *benefits*

With support, coaching and feedback from some of the most engaging colleagues around our great development and progression opportunities will reward your commitment and loyalty. We offer a competitive remuneration package where you'll be rewarded for your individual performance with an opportunity to receive an annual bonus.

In addition, we have a wide range of learning and development opportunities via our Learn platform to develop new skills and progress your career. Our My Flex comprehensive rewards package includes options covering annual leave (and the benefit of purchasing extra days), cycle to work, critical illness benefit, employee assistance programme, group personal pension, health care, season ticket loan and many more benefits (grade dependent). Finally, with Perks At Work/Home you can select a host of retail benefits that suit your needs alongside a Community Online Academy, free courses for all from fitness to coding to languages to hip hop dance.

## We are *Gateley*

We are forward thinking and straight talking, our approach is to find solutions to the problems that our clients face. Gateley is a legal and professional services group, we are a group of formidable experts in all areas of law and business. Passionate problem solvers, we get our kicks from finding the right answers and getting our legal and business clients where they need to be. We support more than 5,700 active clients, ranging from FTSE 100 companies to private individuals, in the UK and beyond. Being part of Gateley is not just about the expertise that you bring; it's about attitude too.

The 'Gateley Story' is the story of our people and our culture. It is what has got us to where we are today as a successful business and it's the driving force behind the Gateley Team Spirit and the values that have shaped it. We have a set of shared internal values that capture what the Gateley Team Spirit is and this includes five elements that bind us all together as one Gateley: Ambitious for Success, Forward Thinking, Room to Breathe, Trusted to Do and Working Together. Every year across the group, we recognise members of our team that have gone and above and beyond and have lived these shared values. They are recognised at our annual Gateley Team Spirit awards.

# Diversity, inclusion and well being

Diversity, inclusion and well being is an important part of Gateley's culture and values. We recruit talented people from a diverse range of backgrounds and cultures, providing equal opportunities for all to join our team regardless of age, sex, race, sexual orientation, disability, or culture.

We create an exciting and rewarding place to work that aims to fulfil everyone's potential and together to achieve personal and business goals. We offer flexible working patterns to help our staff achieve a good work/life balance and we encourage candidates seeking flexibility in their next role to apply for any of our vacancies.

We are proud to have been recognised by The Law Society as gold standard for our Diversity and Inclusion Charter and to be Stonewall Diversity Champions.

## Additional Information

If you are successful in receiving an offer of a role with our company a variety of pre-employment screening checks will be completed. Our screening checks can include but are not limited to your eligibility to work, professional and academic qualifications, any criminal records, your financial stability and references from previous employers. The screening that takes place will be relevant to your role and will vary from role to role.



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